

# **Important Deadlines**

# June 16 Nominations OPEN

Online nominations will be accepted via the Chamber website. A confirmation email from the Chamber will be sent within 2 business days. If a confirmation is not received, please email <u>admin@porthopechamber.com</u>

#### July 18 at 4:00pm Nominations Close

All nominations must be received by 4:00pm on Friday, July 18, 2025 Nomination packages will be sent to nominees. by July 25, 2025.

# Wednesday July 30 – Nominee Information Session

Nominees are invited to an information session to discuss nomination packages and submissions.

### August 22, 2025 Nomination Package Deadline

All complete nomination packages must be received at the Port Hope Chamber office by Friday, August 22, 2024.

### Friday November 07,2025 Awards Event

A fine celebration of excellence in business at Dalewood Golf Club.

# Did you know?

1. The nomination packages are reviewed based on a scorecard attached to the criteria being asked for.

2. The more detail and evidence of criteria provided in a submission the higher score the nomination package will receive.

3. The Selection Committee scores the packages individually and then meet to compare their scores and determine which business best meets the criteria in the year being evaluated for that category.

- 4. The selection committee includes the Chamber President, a past board member and 2 other active members of the Chamber of Commerce.
- 5. Members of the Selection Committee never evaluate a category that they have been nominated in.
- 6. Staff at the Chamber collect the information and act only as facilitators of the process.
- If you have any questions, please contact Chamber CEO Brenda Whitehead at brenda@porthopechamber.com

